Fondazione
Italiana
del Notariato

Privacy Policy in Compliance with Art. 13 of Legislative Decree 196/2003, and following the entry into force of EU Regulation n° 679/2016

In compliance with the provisions of Legislative Decree 196/2003 (Codice in Materia di Protezione dei Dati Personali or the "**Code**") and of (EU) Regulation 2016/679, (hereinafter referred to as the "**Regulation**"), please find herein some information on the processing of personal data, for the purpose of registering online to participate in the events organised and managed by Fondazione Italiana del Notariato.

PURPOSES

The personal data you provide us shall be processed, in compliance with the aforesaid rules and regulations and with the relevant confidentiality obligations, for the following purposes:

a) To fulfil the obligations deriving from the contractual relationship with Fondazione Italiana del Notariato (including, for instance, processing your Congress, Conference, Workshop, and workshop training session registrations; publishing – including via online streaming, audio and video recordings of Congresses; for bookkeeping, invoicing, and credit management purposes; in order to fulfil civil-law and tax obligations provided for by the law; and for the updating of our personal records);

b) With your consent, in order to disseminate information, for documentation purposes and to promote the event and the activities carried out via the Fondazione's official channels (for the mailing of information on future Congresses, commercial promotions, and market surveys), via e-mail, SMS, MMS, fax or else, or by post or telephone.

LEGAL BASIS

The legal basis for processing is the following: for the data processed for the purposes referred to in paragraph a) above, the fulfilment of the contractual relation between you and Fondazione Italiana del Notariato, or the fulfilment of statutory obligations; for the data processed for the purposes referred to in paragraph b), your expressed consent.

TYPES OF DATA PROCESSED

When registering online, users are asked to type in some personal data (such as name, date of birth, and contact details). The personal data provided by the users who register online shall only be used by Fondazione Italiana del Notariato to provide the requested services. Please be I formed that you may be asked to provide your bank details or other information concerning the method of payment. Such information – which is required when the need arises to pay a fee – may be communicated to third parties for purposes exclusively related to the execution of the contract.

For the execution of the contract, it may be advisable and/or necessary for users registering online to also provide some sensitive data (including special dietary needs due to food allergies and/or intolerance, or to any physical limitation or handicap). Should the user not provide such

sensitive data, or should he/she not authorise its processing, Fondazione Italiana del Notariato shall not be able to guarantee the quality of the service provided to the user.

The personal data provided may be used for additional purposes, such as information on future congresses, commercial promotions, and market surveys. Such data shall be used for the above-mentioned purposes only, with the expressed and explicit consent of the person concerned.

MANDATORY/VOLUNTARY DATA PROVISION

The provision of the data processed for the purposes referred to in paragraph a) above, namely the management of your contractual relationship is mandatory, as it is necessary to perform the relevant procedures.

Non-provision of data for the aforementioned purposes shall make it impossible for the Fondazione to execute the contract, and to perform the activities required to reach the relevant goals.

The provision of data for the purposes referred to in paragraph b) above is optional.

PROCESSING METHODS

Your data may be processed **electronically** or by means of **automated tools**, as well as through **non-automated** means (including paper archives). Data processing methods and tools shall be such as to ensure the security of the data.

PEOPLE AUTHORISED TO PROCESS DATA

Your personal data shall be accessible to the Fondazione's personnel, tasked by the processing Controller and/or the Processor to process it.

DATA DISCLOSURE

Your personal data may be made available to:

a) Private citizens, agencies or consortia that provide processing services, or carry out activities required for the provision of such services, for purposes that are closely related to the contractual obligations;

b) Entities that require your personal data to manage the contractual relation, such as banks, professional firms, etc.;

c) Entities that are entitled by law, by second-level provisions, or by EU regulations;

d) Social-security agencies, including any entity referred to in the Agreement, and Public Administrations, with a view to fulfilling statutory obligations.

Your personal data shall not be disseminated.

DATA STORAGE

Your personal data, collected for the purposes listed in paragraph a) above, shall be stored for a period of time covering the duration of your contractual relationship with the Association that is the processing Controller and, anyway, for civil-law, accounting, and tax purposes, for at least ten years after the end of the contractual relationship.

Your personal data, collected for the purposes referred to in paragraph b) above, shall be stored for a period of no longer than twelve months as from the moment it is stored.

RIGHTS OF THE DATA SUBJECT

You can exercise the following rights, which are set forth by Legislative Decree 196/2003 and by Article 15 and following ones of EU Regulation 679/2016:

- ✓ To get confirmation as to whether or not personal data concerning you is being stored, and being communicated what that data is about in an understandable form;
- ✓ To know the origin of personal data, the processing purposes and methods, and the rationale applied in the event that the data is processed electronically;
- ✓ To be informed as to the categories of recipients that could be disclosed your personal data or that could get to know it;
- ✓ The right to obtain the updating, the rectification or, when interest arises, the complementation of your data;
- ✓ The right to obtain the erasure of your personal data;
- ✓ The right to restrict or stop processing, in the cases provided for by the law;
- ✓ The right to object the processing of personal data concerning you;
- ✓ The right to portability of the data collected with your consent and processed electronically;
- ✓ The right to withdraw your consent at any point in time, without prejudice to the lawfulness of any processing based on your previous consent;
- ✓ The right to lodge a complaint with a Supervisory Authority.

THE EXISTENCE OF AUTOMATED DECISION MAKING (PROFILING)
There is no automated decision making.

DATA CONTROLLER AND PROCESSOR

FONDAZIONE ITALIANA DEL NOTARIATO, in the person of its legal representative, President MASSIMO PALAZZO, Via Flaminia 160, 00196 - Rome, is the data Controller.

Fondazione
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For any request, and to exercise the rights referred to in Article 7 of the Code and in Article 15 of the Regulation, please contact the data Controller, by sending an email to info.fondazione@notariato.it, or by writing to FONDAZIONE ITALIANA DEL NOTARIATO, Via Flaminia 160, 00196 - Roma.